

SPA Directors Meeting

22nd May 2023

Attendees

- **Tim Bottrill**
- **Martin McKervey**
- **Neil Salter (partial)**
- **Rob Darrington**
- **Matt Smith**
- **Chris Wood**
- **Charles Dunn**

Notes/Discussion Points

- **4 new directors have been appointed, they will join Tim Bottrill as the newly constituted board of directors of Sheffield Property Association Limited. Wake Smith are attending to all the necessary formalities at Companies House.**
 - **Rob Darrington, Commercial Property Partners**
 - **Matt Smith, SDA**
 - **Chris Wood, OVO Spaces**
 - **Charles Dunn, Urbana**
- **Martin McKervey and Neil Salter be stepping down as Directors of the business.**
- **Martin McKervey will also be stepping down as chair is due course. The board are committed to finding a replacement Chair and will be working on this as a priority. Martin is to stay on as chair during the transition period of finding and appointing a new chair.**
- **PR/Comms - it was agreed that we need to look into the external PR/comms of the SPA. In the first instance we have been approached by one of the members - the board will be exploring this and will report back.**
- **It was agreed that the new directors focus on engagement with the Co-ordination Group, the Priority Groups and the Member Engagement Group. This will be discussed at the next meeting of the Co-ordination Group which will take place on 24 May 2023 at 8am.**
- **Next meeting - 6th June and the first Tuesday of the month thereafter.**